### The Laws of Dressing for Success

- n You never get a second chance to make a first impression.
- n If you are confident in your attire, that's one thing you don't have to think about.
- n Don't let your clothes speak for you.
- n You and your appearance will represent your employer, so don't be surprised that interviewers judge you on what you say and how you dress.

#### **Business Attire / Professional Dress**

- n Suit or Jacket/Coordinated Pant
  - § Neutral Colors
  - § Patterns okay if subtle
  - § Pockets and vents in hem come stitched closed; remove stitching.
  - § Dark dress shoe
  - § Dark sock
- n Fit (Get it altered if necessary)
  - § Sleeve length = Inch of cuff shows when arm bent
  - § Jacket length = Inside of folded fingers
  - § Trouser length = Slight break onto shoe; No exposed leg when seated
- n Beware of
  - § Pants, Sleeves, and Jackets that are too short/too long
  - § Too tight
  - § No canvas or casual shoes
  - § Minimal jewelry (watch and wedding ring only, no earrings, no piercings,)
  - § No sunglasses

## **Business Casual (if appropriate)**

- n Khakis with a button down shirt and tie
- n More casual shoe
- n Argyle sock
- n No denim, shorts, t-shirt

# **Cocktail Attire**

- n Black suit
  - § Any evening event that doesn't require a tux or cocktail dress
  - § White shirt only, solid tie

## **Dressing for Interviews in Business Attire**

- ∩ The interviewer should see
  - § A well-put together person, not fashion
  - § No fidgeting with your clothes
- n Minimum of two suits
  - § In good repair
  - § One Black (recommended)
  - § Designate first interview suit and second interview suit
- n Dark dress shoe
  - § Polished and unscuffed
  - § In good repair
- n White shirt
- ∩ Conservative tie, but color okay
- □ Belt should match shoes
- n Hygiene
  - § Clean hair
  - § Nails clean and well manicured
  - § Teeth brushed
  - § Deodorant
  - § No perfume or cologne
  - § Clean shaven
  - § No exposed tattoo

### **Building a Wardrobe**

- n Low clothing budget
  - § More careful and conservative purchases
  - § Buy Quantity over Quality
    Low quality clothes won't last as long, but you need quantity now.
  - § Don't overlook discount retailers
  - § Graduation gift idea
  - § Approximately \$80 for a jacket
- n Enough clothes to dress for a 5-day week
  - § 2 interview suits you already have
  - § At least 2 pair of shoes
  - § Add pants and shirts to coordinate with interview jackets
  - § Add jacket with coordinating bottom (not necessarily a suit)
  - § Add color in shirts
- n Find a mentor at your firm
- n Dressing for a Month (increased clothing budget)
  - § A minimum of \$2000 per year (\$167/month) for your professional wardrobe
  - § Buy better quality (\$200 jacket, not \$80 jacket)
  - $\S$  Buy clothes you can wear and launder for at least 2 years
  - § You really need a black suit now (can be used for black tie events)

#### **Clothing for a Career**

- n Jacket Example
  - § \$80 jacket
    - $\dot{u} + $60$  for dry cleaning in a year
    - ú A rag now
    - ú This jacket has cost you \$140 or \$12/month
  - § \$200 jacket
    - $\dot{u} + $180$  for dry cleaning in two years
    - ú Still looks okay
    - ú This jacket has cost you \$380 or \$10.50/month
  - § \$400 jacket
    - ú + \$600 for dry cleaning in 10 years
    - ú Still looks great
    - ú This jacket has cost you \$1000 or \$8.33/month
  - § Lesson: Buying quality often costs more up front but is cheaper in the long run.
- n Now get serious
  - § Replace original pieces that have worn out
  - § Don't be afraid to pay a lot for classic, must-have items
    - ú Higher quality
    - ú Worn less often
    - ú Lasts longer
  - § 5 years to a varied, all-inclusive professional wardrobe